



# SERI COP Advisory 1

**Advisory No. 1 – Audit Time Calculations for Large Employee Counts**

**Reference Document:** R2 Code of Practices, Version 1.0, Section 5C3

**Date of Release:** May 12 2014

**Effective Date:** May 12 2014

## Purpose of Advisory

To modify the “Employee Count” portion of the Minimum Audit Time Allocation on Section 5C3 of the R2 Code of Practices. The current audit time allocation is too high for the larger employee counts, especially when R2 is integrated with 14001/18001 or RIOS management systems with the same CB.

**Table from current COP, Section 5C3 (no longer in effect)**

Employee Count	Audit Time
1-20	1.5
21-50	2.0
51-100	3.0
Each + 50	1.0

**New Table #1 (applicable for those organizations that will be certifying R2 and 14001/18001 or RIOS with the same CB or those organizations that have integrated systems)**



Employee Count	Audit Time
1-10	1.0
11-20	1.5
21-50	2.0
51-100	2.5
101-200	3.0
201-300	3.5
Each +100	+0.25

**New Table #2 (applicable for those organizations that will be certifying R2 under one CB and 14001/18001 or RIOS with another CB or those that do not have integrated systems for R2 and 14001/18001 or RIOS).**

Employee Count	Audit Time
1-10	1.5
11-20	2.0
21-50	2.5
51-100	3.0
101-200	3.5
201-300	4.0
Each +100	+0.5

***Please note:*** No changes have been made to the Minimum Audit Time Allocations for downstream vendors. The amount of time prescribed by the COP will continue to apply based on the number of R2 certified and Non-R2 certified Downstream Vendors.