



SERI COP Advisory 8

Advisory No. 8: Past due license renewals and/or payments

Reference Document: R2 Code of Practices – VC1

Date of Release: May 11 2017

Effective Date: May 11 2017

Purpose of Advisory:

Each R2 certified recycler must renew its license yearly by payment of its licensing fee to SERI per the Code of Practices (VC1). If the recycler does not pay by the renewal date, the following action is taken.

- SERI will notify Certification Bodies (CB) when payment is not received from the recycler by the license/payment due date. The R2 certificate must be suspended by the CB upon notification from SERI and effective the day after license/payment due date. Company name will be removed from the SERI directory. *(Suspension will be lifted by CB if license is signed and fee is received by SERI within 45 days of renewal date.)*
- CB must revoke the R2 Certificate if the license is not signed and the fee received by SERI within 45 days of license/fee due date. *(If a certificate is revoked and the company wants to regain its certification, it will need to start over with the new certification audit process.)*